

Ref. No. CUJ/R.C./09/2020/Part I/ 748

Dated: 01 August, 2025

अधिसूचना / NOTIFICATION

In exercise of power to amend, modify, change, withdraw, suspend and relax any or all of the Cadre Recruitment Rules (For Non-Teaching and other Academic Posts), 2021 under Rule 38, the Executive Council vide its 50th meeting held on 30th April, 2025 has amended the Cadre Recruitment Rules (For Non-teaching and other Academic Posts), 2021 to the extent as annexed in the Annexure – I.

These shall come into force with immediate effect.

Yalao
01/08/2025
कुलसचिव / REGISTRAR

Copy for information and necessary action to:

1. Technical Cell I/c– For uploading in University website
2. I/c Hindi Officer for Hindi Translation
3. PS to Vice Chancellor / Registrar
4. Recruitment Cell
5. Concerned file / Guard file

Annexure – I

**Amendment in the Cadre Recruitment Rules
(Non-Teaching and other Academic Posts), 2021**

Name of the post	Existing CRR				Amended CRR			
	Pay Level	Age Limit	Qualification	Promotion	Pay Level	Age Limit	Qualification	Promotion
Deputy Registrar	Level 12	50 years	<p>i. Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>ii. Nine years of experience as Assistant Professor in the Academic Level 10 and above with experience in educational administration.</p> <p>OR</p> <p>Comparable experience in research establishment and/ or other institutions of higher education.</p> <p>OR</p> <p>Five years of administrative experience as Assistant Registrar or in an equivalent post.</p> <p>Desirable: Relevant Experience in the areas of Establishment/ Examinations/ Finance</p>	<p>75% by Direct Recruitment</p> <p>25% by promotion</p>	Level 12	50 years	<p>i. Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>ii. Five years of experience as Assistant Registrar or in equivalent post in the Pay Level 10 and above.</p>	<p>75% by Direct Recruitment</p> <p>25% by promotion</p>
Assistant Registrar	Level 10	40 years	<p>Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>Desirable:</p> <p>1. Five years of experience in supervisory level in Administration/ Establishment/ Finance/ Examination/ Academic of the University in Level 7 or holding analogous post.</p> <p>2. Knowledge of Computer Applications.</p>	<p>50% by Direct Recruitment</p> <p>50% by promotion</p>	Level 10	40 years	<p>1. Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>2. The appointment under direct recruitment shall be made through an all India open competition by conducting a written test and interview.</p>	<p>50% by Direct Recruitment</p> <p>50% by promotion</p>

Name of the post	Existing CRR				Amended CRR			
	Pay Level	Age Limit	Qualification	Promotion	Pay Level	Age Limit	Qualification	Promotion
Public Relation Officer	Level 10	40 years	<p>1. Master's Degree with a at least 55% of marks or its equivalent grade of B in the UGC 7 point scale in Journalism and Mass Communication from recognized University/ Institute.</p> <p>OR</p> <p>Master's Degree in any discipline with First Division and P.G. Diploma in Journalism and Mass Communication from recognized University/ Institute.</p> <p>2. At least Five years' experience in the editorial department/ centre of any established English/ regional newspaper accredited with ABC, National News Agencies, Radio or Television, Film Media, reputed advertising agencies with excellent command of speaking English, Hindi and Regional Languages.</p> <p>Desirable: Good working knowledge of computer applications.</p>	Direct Recruitment	Level 10	40 years	<p>1. Master's Degree with a at least 55% of marks or its equivalent grade of B in the UGC 7 point scale in Journalism and Mass Communication from recognized University/ Institute.</p> <p>2. At least Five years' experience in the editorial department/ centre of any Central/ State Govt. department/ PSU/ Central/ State Educational Institutions established English/ regional newspaper accredited with ABC, National News Agencies, Radio or Television, Film Media, reputed advertising agencies with excellent command of speaking English, Hindi and Regional Languages.</p>	Direct Recruitment
Section Officer	Level 7	35 years	Same in both the RR	<p>50% by Direct Recruitment</p> <p>50% by promotion</p>	Level 7	35 years	Same in both the RR	<p>25% by Direct Recruitment</p> <p>75% by promotion</p>
Private Secretary	Level 7	35 years	Same in both the RR	<p>75% by Direct Recruitment</p> <p>25% by promotion</p>	Level 7	35 years	Same in both the RR	<p>25% by Direct Recruitment</p> <p>75% by promotion</p>
Assistant Engineer	Level 7	35 years	1. Bachelor's Degree in Civil/ Electrical Engineering from a	50% by Direct Recruitment	Level 7	35 years	1. First class Bachelor's Degree in relevant field	50% by Direct Recruitment

Name of the post	Existing CRR				Amended CRR			
	Pay Level	Age Limit	Qualification	Promotion	Pay Level	Age Limit	Qualification	Promotion
			recognized University/ Institute or equivalent. 2.Three years' experience in relevant field as Junior Engineer from CPWD/ State Government PWD services or similar organized services/ Statutory or Autonomous organization/ University System/ reputed private organizations. Desirable: Working Knowledge of computer.	50% by promotion			from a recognized Institute/ University of equivalent. 2.Three years' experience in relevant field as Junior Engineer or Equivalent in State Government PWD services or similar organized services/ Statutory or Autonomous organization/ University System/ reputed private organizations with an annual turnover of at least Rs. 200/- Crores or more.	50% by promotion
Assistant	Level 6	35 years	Same in both the RR	50% by Direct Recruitment 50% by promotion	Level 6	35 years	Same in both the RR	25% by Direct Recruitment 75% by promotion
Professional Assistant	Level 6	35 years	Same in both the RR	50% by Direct Recruitment 50% by promotion	Level 6	35 years	Same in both the RR	25% by Direct Recruitment 75% by promotion
Senior Technical Assistant	Level 6	35 years	Stream wise division	50% by Direct Recruitment 50% by promotion	Level 6	35 years	No Stream wise division	25% by Direct Recruitment 75% by promotion
Technical Assistant	Level 5	32 years	Stream wise division	50% by Direct Recruitment 50% by promotion	Level 5	32 years	No Stream wise division	25% by Direct Recruitment 75% by promotion
Semi Professional Assistant	Level 5	32 years	Same in both the RR	50% by Direct Recruitment	Level 5	32 years	Same in both the RR	25% by Direct Recruitment

Name of the post	Existing CRR				Amended CRR			
	Pay Level	Age Limit	Qualification	Promotion	Pay Level	Age Limit	Qualification	Promotion
				50% by promotion				75% by promotion
Laboratory Assistant	Level 4	30 years	Same in both the RR	75% by Direct Recruitment 25% by promotion	Level 4	32 years	Same in both the RR	75% by Direct Recruitment 25% by promotion
Upper Division Clerk	Level 4	32 years	Same in both the RR	50% by Direct Recruitment 50% by promotion	Level 4	32 years	Same in both the RR	25% by Direct Recruitment 75% by promotion
Library Assistant	Level 3	32 years	Same in both the RR	50% by Direct Recruitment 50% by promotion	Level 3	32 years	Same in both the RR	25% by Direct Recruitment 75% by promotion
Lower Division Clerk	Level 2	27 years	10+2 from a recognized Board	Same in both RR	Level 2	32 years	Bachelor's Degree From any recognized Institute / University.	Same in both RR
Hindi Typist	Level 2	27 years	12 th Class or equivalent qualification from a recognized Board or University	Direct Recruitment	Level 2	32 years	Bachelor's Degree From any recognized Institute / University.	Direct Recruitment
Cook	Level 2	30 years	Two years' experience in cooking/ catering services in educational institutions/ guest houses, reputed hotels, restaurants or similar organizations.	50% by Direct Recruitment 50% by promotion	Level 2	32 years	03 years' experience in cooking/ catering services in educational institutions / guest houses, at least 3 starred hotels or similar organizations.	Direct Recruitment
Driver	Level 1	30 years	Same in both RR	Direct Recruitment	Level 1	32 years	Same in both RR	Direct Recruitment
Library Attendant	Level 1	30 years	Same in both RR	Direct Recruitment	Level 1	32 years	Same in both RR	Direct Recruitment
Laboratory Attendant	Level 1	30 years	Same in both RR	Direct Recruitment	Level 1	32 years	Same in both RR	Direct Recruitment

Name of the post	Existing CRR				Amended CRR			
	Pay Level	Age Limit	Qualification	Promotion	Pay Level	Age Limit	Qualification	Promotion
Multi-Tasking Staff	Level 1	30 years	Same in both RR	Direct Recruitment	Level 1	32 years	Same in both RR	Direct Recruitment